

LYDFORD PARISH COUNCIL

From the Clerk: John Bright
website: www.lydford.co.uk **email:** clerk@lydfordparish.gov.uk

The Parish Council is summoned
to meet at the Nicholls Hall, Lydford on
Tuesday 13th October 2026 at 7:00pm

Members of the public and press wishing to observe, or to participate in the public session are welcome to attend. Matters for the Council can be brought to the attention of Councillors or emailed to the Clerk.

A G E N D A

1. Public Session (15 minutes)

An opportunity for parishioners and members of the public to make representations to the council.

2. Apologies for absence

3. Declarations of Interest

In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.

4. Minutes of the monthly meeting 8th September 2026

To resolve to agree the minutes.

5. Matters arising from the meeting 8th September 2026 which are not part of the agenda items.
(See also Action Points from meeting).

VAS relocation – has the council considered a possible location?

Disabled parking bay opposite Lydford School – any final actions taken?

Migration of Lydford.co.uk website – discuss possible commercial provision.

6. Urgent matters to report (For information)

WDBC dog waste collection prices have risen from £3.50 to £5.00 per collection. Collections are weekly at present. Agreement with Trustees of the Recreation ground is that these costs are divided equally between the council and Trustees.

7. Matters previously agreed but have not been progressed

Installation of a handrail at the bus shelter

Renewal or replacement of the signs at the “entry” to the village

To decide whether these matters might now be taken forward, and if so – how.

8. Items for Action (from Action Plan).

- a) Affordable Housing
- b) Ancient Spring
- c) 20's Plenty – Cllr K Lenton to provide an update.

For the council to review progress towards objectives and decide on further action

9. Planning

No requests for consultation received

10. Finances**a. Payments for approval:**

i.	J. Bright	£583.19	Salary October + back pay (national pay award)
ii.	HMRC	£173.58	PAYE & Employer's NI October
iii.	Steve Hulett	£ 67.97	Sand for emergency provision
iv.	Parish Online	£ 48.00	Online mapping software
v.	Cormac	£ 48.96	Road Warden Training S Hulett
vi.	WDBC	£109.20	Emptying of dog waste bin – Recreation Ground.
vii.	Steve Hulett	£ 66.05	Road Warden – required equipment

To resolve to approve the payments

b. Internal Auditor 2026-27

Penny Clapham has acted as the Internal Auditor for the council for the previous six years. Does the council wish to continue to employ Penny for one further year? – ***Clerk to move.***

c. Clerk's salary

Internal Audit suggested that Clerk's pay be upgraded from Scale Point 7 to Scale Point 13 in recognition of Clerk's 6 years of experience and satisfactory performance.

To consider Auditor's proposal, receive verbal review from personnel lead (Cllr K Lenton) and resolve accordingly.

**d. Banking reconciliation for period 1.4.26 to 30.9.26
for information**

Opening balance 1.4.26	£12,942.21	Bank holdings at 30.9.26	
Add receipts	£11,133.49	Deposit Account	£18,268.66
Less payments	<u>£5,787.49</u>	Current Account	<u>£19.55</u>
	£18,288.21		£18,288.21

e. Actions taken by the Clerk under the Scheme of Delegation**i. Nil**

Signed 

Clerk to the Council

Date 6th October 2026