

Lydford Parish Council

Annual Parish Meeting

to be held on Tuesday 12th May 2026 at the Nicholls Hall, Lydford. The evening will start of 5.30pm with an informal meet-and-greet. The meeting will commence at 6.00pm

An opportunity for you to meet with Councillors and representatives of different groups, and to have your say about priorities in your village.

1. Community news

Representatives from Nicholls Hall, Sports field, Lydford Foxes, Lydford primary school, Dartmoor National Park Authority and Lydford Gorge have all been invited to attend and give a short presentation.

2. Chairman's Report

To review the activity of the Parish Council 2025-26

3. Priorities for the coming year

To receive recommendations for council priorities through the coming year / term of the council.

4. Questions from the floor

- Please allow individual speakers to finish before asking questions relevant to their subject.
- Questions on other matters are welcome after presentations have been received.

Hot drinks and a cold buffet will be available throughout the meeting.

Signed Steve Hulett, Chair, Lydford parish council
Date 2nd May 2026

LYDFORD PARISH COUNCIL

From the Clerk: John Bright

website: www.lydfordparishcouncil.com **email:** clerk@lydfordparishcouncil.com

The Parish Council is summoned to meet at the Nicholls Hall, Lydford on
Tuesday 12th May 2026 on the rising of the Annual Parish Meeting,
which commences at 6.00pm

Members of the public and press wishing to observe, or to participate in the public session are welcome to attend. Matters for the Council to consider can also be brought to the attention of Councillors or emailed to the Clerk: clerk@lydfordparishcouncil.com.

Agenda of the Annual Council Meeting

- Election of Officers
 - 4. To receive nominations and elect a Chair of the Council for the coming year.**
 - 5. To receive the Declaration of Acceptance of Office signed by the incoming Chair.**
 - To receive nominations and elect a Vice Chair of the Council for the coming year.***
 - Apologies for absence
 - Minutes of the Annual Council Meeting held on 13th May 2025
To resolve to accept the minutes.
 - Matters arising from Annual Parish Meeting
 - a. To consider any suggestions for action made at earlier Annual Meeting of the Parish**
 - b. To agree council objectives for the year ahead**
 - Annual Audit
- i. Feedback from internal audit
Clerk to apprise Councillors with feedback from the internal audit
- ii. Documents required for external audit. To comply with the SBAA external audit requirements under the Local Audit and Accountability Act 2014, and complete the Council's external audit for the financial year 2025-26.
- 10. To resolve to approve the Certificate of Exemption 2025-26**
 - 11. To resolve to approve the Governance Statement 2025-26**
 - 12. To resolve to approve the Accounting Statements 2025-26**
 - 13. To approve the dates for public rights to access financial documents 2025-26**

- Annual review

Following internal audit, the following Council documents require review and approval by full council.

Retention (of documents) V1 – 2022, Statement of Internal Control V5 – 2023
(to be circulated by the Clerk)



Signed

Clerk to the Council

Date 5th May 2026

LYDFORD PARISH COUNCIL

From the Clerk: John Bright
website: www.lydford.co.uk **email:** clerk@lydfordparishcouncil.com

The Parish Council is summoned
to meet at the Nicholls Hall, Lydford on
Tuesday 12th May 2026
on the rising of the council's annual meeting

Members of the public and press wishing to observe, or to participate in the public session are welcome to attend. Matters for the Council to consider can also be brought to the attention of Councillors or emailed to the Clerk: clerk@lydfordparishcouncil.com.

A G E N D A

Public Session (15 minutes)

An opportunity for parishioners and members of the public to make representations to the council.

Apologies for absence

Declarations of Interest

In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.

Minutes of the monthly meeting 14th April 2026

To resolve to agree the minutes.

Matters arising from the meeting 14th April 2026 which are not part of the agenda items. (See also Action Points from meeting).

Car parking at junction opposite Hawthorn Park

Urgent matters to report (For information)

Metal detectorists reported on Saxon Banks.

Successful litter pick 29th April, led by Cllr Purnell

Casual vacancy occasioned by the resignation of Councillor Cook.

Electoral Services at West Devon Borough Council having received no valid requests for an election to fill the vacancy by the published deadline of 5th May, the council is free to co-opt to fill the position.

For councillors to consider the request from Donna Robson to join the council

Affordable housing

DNPA planners are willing to meet with representatives of the council to discuss what might be approved and where permission may or may not be granted. How does the council wish to proceed?

Disabled access to buses

The council has received one written quote for the emplacement of a new disabled facility, but with the loss of the existing bus shelter. How does the council wish to proceed?

Broadband working group

To receive an update on the progress of the group and consider any requests or proposals for actions.

Road Warden Scheme

Devon Highways operates a scheme through which local volunteers are trained, supplied and insured to carry out minor repairs to local roads. The council has been working on engaging with this scheme.

For the council to receive an update on progress towards joining the scheme and consider ideas for the future.

Council email accounts

All Councillors' email accounts have now been transferred to the lydfordparishcouncil.com domain. All other email addresses should no longer be used for council business.

Planning

a. ***For the council to agree a formal response to the following applications:***

b. ***For the council to note the following decisions:***

Finances

To resolve to approve the payments:

15. J. Bright	£ 412.77	May salary
16. HMRC	£ 98.79	PAYE & employers' NI contribution, May
17. Zurich Insurance	£ 402.00	Annual council insurance
18. Anthony Purnell	£7.99	Materials for litter picking exercise

Banking reconciliation for period 1.4.26 to 30.4.26
for information

<i>Opening balance 1.4.26</i>	£10,606.72	<i>Bank holdings at 30.4.26</i>	
Add receipts	£11,419.19	Deposit Account	£12,920.29
Less payments	<u>£9,083.70</u>	Current Account	<u>£21.92</u>
	£12,942.21		£12,942.21

Actions taken by the Clerk under the Scheme of Delegation

Responses to planning applications received, where no extension could be approved:

- i. 26/0038 Tree works at The Coach House EX20 4BH – the council has no objection to this application
- ii. 0124/26 Application for permission in principle for the erection of one new dwelling at Plot 6, Hawthorn Park, EX20 4BD – the council are not objecting to the principle of constructing a dwelling However, they do suggest that, should the Officers be mindful to approve this application, it would be with the stipulations that – a) the dwelling is to meet a local need, b) the structure be consistent with those already in place in Hawthorn Park. The council would strongly support the erection of a dwelling intended to help [provide affordable housing].



Signed _____ Clerk to the Council

Date 8th April 2026