

LYDFORD PARISH COUNCIL

From the Clerk: John Bright
website: www.lydford.co.uk **email:** clerk@lydfordparishcouncil.com

The Parish Council is summoned
to meet at the Nicholls Hall, Lydford on
Tuesday 14th October 2025 at 7:00pm

Members of the public and press wishing to observe, or to participate in the public session are welcome to attend. Matters for the Council to consider can also be brought to the attention of Councillors or emailed to the Clerk: clerk@lydfordparishcouncil.com.

A G E N D A

1. Public Session (15 minutes)
An opportunity for parishioners and members of the public to make representations to the council.
2. Apologies for absence
3. Declarations of Interest
In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.
4. Minutes of the monthly meeting 9th September 2025
To resolve to agree the minutes.
5. Matters arising from the meeting 9th September 2025 which are not part of the agenda items. ***(See also Action Points from meeting).***

DNPA planning dept will not advise on whether permission is needed for a disabled access ramp at the bus shelter.

6. Urgent Matters to Report ***(For information)***
For the council to receive reports of matters that have arisen since last meeting but which have not been included in the agenda.
7. Disability survey 2025 – proposal to construct a ramp for wheelchair users to access the bus at the turning circle above the War Memorial
8. Lydford Village website
Cllr Gilpin to report on coming changes and provide a general update.
9. Collision outside Seanchai (Cllr Moyse)
10. Planning

a. For the council to agree a response to the following applications:

0084/25 Cornerways, appeal to Inspectorate against DNPA refusal of planning permission.
25/0074 Townend House. Application for tree works within conservation area.

10/2025

b. **For the council to note the following decisions:**

25/0075 Townend House – dead or dying ash trees deemed to be exempt from TPO restrictions

c. Proposed council protocol (as amended) for responding to planning application consultations (circulated)

To adopt, with any amendments as agreed.

Amendment – Cllr Gilpin. To submit the draft protocol to DNPA Planning for comment before adoption

11. Ancient Spring

Costs of future upkeep.

12.

13. Remembrance Day, November 2025

To decide the council's contributions to the commemoration events.

14. Finances

a. **To resolve to approve the payments:**

i. J. Bright	£412.77	October salary
ii. HMRC	£98.79	October PAYE + employer's NI contribution
iii. Parish Online	£48.00	Annual subscription to online mapping service
iv. WDBC	£95.47	Emptying dog bin (sports field) 26 weeks.

b. Banking reconciliation for period 1.4.25 to 30.09.25

for information

Opening balance 1.4.25	£10,606.72	Bank holdings at 30.09.25	
Add receipts	£11,193.63	Deposit Account	£16,251.73
Less payments	<u>£5,546.74</u>	Current Account	<u>£1.88</u>
	£16,253.61		£16,253.61

c. Additional signatories to council bank account

Proposal – to add Cllrs Gilpin and Purnell as online signatories

d. Payments made by the Clerk under the Scheme of Delegation

CareCo (Chairs for disabled visitors to Nicholls Hall) £399.98

Signed



Clerk to the Council

Date 6th October 2025