

09/2025

# LYDFORD PARISH COUNCIL

From the Clerk: John Bright  
**website:** [www.lydford.co.uk](http://www.lydford.co.uk)      **email:** [clerk@lydfordparishcouncil.com](mailto:clerk@lydfordparishcouncil.com)

The Parish Council is summoned  
to meet at the Nicholls Hall, Lydford on  
**Tuesday 9<sup>th</sup> September 2025 at 7:00pm**

Members of the public and press wishing to observe, or to participate in the public session are welcome to attend. Matters for the Council to consider can also be brought to the attention of Councillors or emailed to the Clerk: [clerk@lydfordparishcouncil.com](mailto:clerk@lydfordparishcouncil.com).

## A G E N D A

1. Public Session (15 minutes)  
*An opportunity for parishioners and members of the public to make representations to the council.*
2. Apologies for absence
3. Declarations of Interest  
*In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.*
4. Minutes of the monthly meeting 8<sup>th</sup> July 2025  
***To resolve to agree the minutes.***
5. Matters arising from the meeting 8<sup>th</sup> July 2025 which are not part of the agenda items. (See also Action Points from meeting)
6. Affordable housing survey  
***To decide on the next steps.***
7. Parish meeting with local MP.  
Geoffrey Cox KC, MP will be holding a meeting for parishioners in the Nicholls Hall on Friday 19<sup>th</sup> September At 10.00 am.  
***Does the council wish to make any representations or submit any questions to the MP at that meeting?***
8. Highways  
***To consider responses from Highways to requests for guidance and variation***
  - Vehicular use of Skitt Lane.
  - Bridleway – crossing A386 at Wilsworthy
9. Lydford Village website  
***Cllr Gilpin to report on coming changes and provide a general update.***

10. Planning

a. **For the council to agree a formal response to the following applications:**

None received

b. **For the council to note the following decisions:**

0243/25 St Petrocks, EX20 4BH – Demolition of conservatory and construction of single storey extension to rear elevation. Permission granted with 9 conditions.

c. Proposed council protocol for responding to planning application consultations (circulated)  
**To adopt, with any amendments as agreed.**

d. DNPA Consultation on proposed new planning documents.  
**To discuss and agree responses to both consulted documents.**

11. Disability audit

**Information received and actions required.**

- Request for support from Nicholls Hall in purchasing two chairs for disabled users.
- Disabled parking at the Granite Way

12. Finances

a. **To resolve to approve the payments:**

i. J. Bright	£412.77	September salary
ii. HMRC	£98.79	PAYE & employers' NI contribution September
iii. Jim Jeffrey	£216.00	Lengthsman – clear footpath, Gorge Hill

b. Banking reconciliation for period 1.4.25 to 31.08.25  
**for information**

<b>Opening balance 1.4.25</b>	£10,606.72	<b>Bank holdings at 31.08.25</b>	
Add receipts	£5,947.97	Deposit Account	£12,136.07
Less payments	<u>£4,413.20</u>	Current Account	<u>£5.42</u>
	£12,141.49		£12,141.49


c. Internal Auditor for present financial year.

**To resolve to appoint Penny Clapham as the council's Internal Auditor for the present financial year 2025-26.**

d. Payments made by the Clerk under the Scheme of Delegation

J Bright (Salary, August)	£412.77
HMRC (PAYE & NI August)	£98.79

13. Any **urgent** business not listed on the agenda below, by permission of the Chair.  
**(For information only)**

Signed  Clerk to the Council

Date 2<sup>nd</sup> September 2025