

LYDFORD PARISH COUNCIL

Minutes of the Meeting held on Tuesday 11th April 2017 at 7pm

Public Time

Lydford PC met on the 11th April and seven members of the public attended. During public question time there was a discussion regarding the application 0161/17 Spring Barn which involved works and an extension to an existing building (former slaughterhouse) to develop holiday accommodation. There was concern expressed over the parking and turning area proposed, access to the site and potential erosion of the access tracks. The area has the ancient spring and medieval tracks nearby and is a known bridleway and recreation area. The applicant noted that there was an error in the application regarding the parking.

There was also concern expressed about the short period of time given for responses after the planning notice was displayed.

Present:

Cllrs Fowler, Cook, Moriarty, Tainsh, Skeaping, and Mills. Also present was the Clerk, Mrs T Redding

1. Apologies
Cllr MacIntyre
2. Declarations of Interest
Cllr Skeaping declared an interest in the planning application 0161/17 due to agreement to easements of services over his land
3. To approve the Minutes of the Meeting held on 14th March 2017
The PC agreed that the minutes were accurate and they were signed by the Chair, Cllr Fowler.
4. Matters arising from the Minutes dated 14th March 2017
 - a. TAP fund applications DAA. The Council has been successful in obtaining £2170 towards the establishment of a night landing site in Lydford. However the DAA have not yet made a definitive decision on the suitability of the sports field for the site.
5. Reports from Outside Bodies
Southern Link meeting – Cllr Cook gave a short report which included that Highways had moved to be under the control of Skanska. The issue of insurance for road wardens was raised as being a grey area and the garden waste collection would become a chargeable item.
6. Borough Council Reports.
None
7. Finances
The Clerk provided an update on finances and the end of year receipts and payments account. This was accepted by the PC. The PC agreed to instruct a new internal auditor after receiving a letter that the previous auditor was seriously ill. The reserves would be amended to reflect the new reserves policy.
The Clerk reported that there is still some funding left in the TAP application for VAS signage. The PC decided to discuss this at the next meeting on 9th May (agenda item).

The PC also discussed the possible movement of the residual playground fund to the MUGA fund. This will be an agenda item for the meeting in May.

a. Bills for Payment (Including those over £100 as per the transparency code)

£251.44 Clerk (1264)

£58.40 Inland Revenue (1265)

£81.00 D Malley payroll (1266)

£88.48 DALC (1267)

The PC agreed to appoint Alison Marshal – Local Council Administration Services as internal auditor.

b. Grant Applications

None

8. Planning Applications

1. Castle House 0127/17 – increase in roof height. Approved
2. Forest Lodge 0917/17 – change of use of agricultural building to dwelling house. The PC discussed this application with respect to environmental impact, planning policy on change of use and access. The PC decided to vote on the decision. Votes in favour (4) abstentions (2). The PC therefore supported the application. The Clerk was asked to respond to a note from Mrs F Morgan (joint owner) that she had not been informed of the application.
3. Spring Barn 0161/17 – Building works and change of use to holiday accommodation. The PC discussed this application with respect to parking, signage, access over the medieval tracks and vehicle movement near the ancient spring. The PC decided that, due to the apparent error in the application and the need to consult the parishioners about this application, a request for an extension will be sent to DNPA and this will be an agenda item for the AGM on the 9th May 2017.

9. Correspondence

4. Decision on Tor Brae – refused – Noted
5. Joint Local Plan - although Lydford was not specifically mentioned the section on sustainable villages was relevant to planning applications in the village.
6. Letter from PCC (M Barkell) regarding the churchyard extension – The PC felt they were unable to help find a site for the churchyard extension but will continue to support the endeavours of the PCC. The Clerk was asked to write a letter to that effect (A1)
7. Email from Lydford Primary School regarding first aid course. The Clerk was asked to contact Jo Rice to set this up (A2)
8. Cheadle election note – Noted
9. Joint Local Plan events – Noted
10. Note from Cllr Leech (WDBC) regarding broadband speeds and mobile coverage the Clerk was asked to put a note in the Parish magazine to ask parishioners to respond directly to Cllr Leech (A3).

10. Agenda Items and Date of next Parish Council Meeting

- a. TAP funds for VAS
- b. Playground finances
- c. Spring Barn

The date of the next meeting will be Tuesday 9th May 2017 (This will be the AGM)

11. Urgent additional business by leave of the Chair

Lengthsman work – the Clerk was asked to contact the Lengthsman to see how he was progressing with the work in Lydford (A4).

The Annual Parish Meeting and Annual General Meeting will be held on 9th May 2017. The Clerk was asked to highlight this again in the Parish Magazine (A5)

Meeting closed at 20.45

Signed _____ Chairperson

Dated

2017

Actions March 2017

| Action | Item | Progress |
|---------------|---|-----------------|
| A1 | Letter to PCC | Done |
| A2 | Contact Jo Rice First aid course | Done |
| A3 | Note in Parish Magazine regarding broadband | Done |
| A4 | Contact lengthsman re work | Done |
| A5 | Reminder about APM/AGM in Parish Magazine | Done |